

CHAPTER – XVII

(Miscellaneous)

1. Objective/Purpose:

The main objective is to afford good Technician Education in the Technical Colleges to achieve the goals in the field of higher education to the students in the U.T. of Puducherry (Puducherry, Karaikal, Mahe and Yanam Regions).

- to impart standard of education to the Diploma level students
- to provide in-service programmes to teachers
- to improve the infrastructure facilities in the colleges ▪to improve General Knowledge and efficiency in their subjects.

2. Mission/Vision:

- to introduce more job-oriented courses in Arts and Science Colleges
- to improve the quality of the existing institutions
- to afford higher education with good scope to the youth.

3. Brief History:

Karaikal Polytechnic College, Karaikal was established since 1988 in a temporary campus, and later established in the present own campus since 2000 at Varichikudy situated 6 km North of Karaikal bus stand.

4. Duties and responsibilities:

Principal is the Head of Institution, vested with the powers as Head of Department and Head of Office respectively according to the rules and regulations in force.

5. Main activities and functions of the Department (Institution):

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6. Office working hours:

8.45 a.m. to 1.00 p.m. and 2.00 p.m. to 5.45 p.m. from Monday to Friday except public holidays. (Saturday and Sunday are Holidays)

7. Institution working hours:

7 hours of teaching hours between 9.00 a.m. to 5.p.m. from Monday to Friday except public holidays. (Saturday and Sunday are Holidays) as per the spell of working days stipulated by the DoTE, Chennai in every semester, with applicable vacation to Staff.

8. Public grievances:

Any individual can approach the officers/staff concerned to get their grievances redressed.

9. INFORMATION / GRIEVANCES

With regard to the higher and technical education, the interest of the citizen are observed on the following issues:-

- courses/Services offered
- admission
- quality education
- facility/scholarships offered by govt.
- co-curricular and extra-curricular activities
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A citizen is first of all required to approach the Superintendent of the institution concerned. The representation may be given in form-I along with payment of Rs.10/- by way of cash/IPO/court fee stamp. If no reply is received within 30 days or the citizen is not satisfied with the reply, he/she may approach the Principal of the institution as indicated in the tables.

Conclusion

THE GOVT. IN GENERAL AND THIS DEPARTMENT IN PARTICULAR IS FOR ATTENDING TO THE NEEDS OF THE SOCIETY. THUS IT FOLLOWS THAT THE CITIZEN HAS EVERY RIGHT TO GET THE BEST FROM THE DEPARTMENT AND FOR WHICH HE/SHE HAS EVERY RIGHT TO GET HIMSELF/HERSELF HEARD BY ANY OFFICER WITHOUT HESITATION.

The Karaikal Polytechnic College has the binding & ability in carrying out Services to cater to the educational needs of the citizens in the union territory of Puducherry.

Services

1. Regular/formal education
2. Extra curricular activities
3. NSS
4. NCC.